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ΕΛΛΗΝΙΚΟ ΙΝΣΤΙΤΟΥΤΟ ΠΑΣΤΕΡ
INSTITUT PASTEUR HELLENIQUE

ERCEA Grant Management event for Host Institutions

25 & 26 April 2024

Hellenic Pasteur Institute

Vas. Sofias Av (N. 127) Postal code: 115 21 – Athens

PROVISIONAL AGENDA

DAY 1 – 25 April 2024

13:00-14:00	Registration and lunch
14:00-14:45	Introduction to lump sum
14:45-15:30	Proof of Concept projects
15:30-15:45	Coffee break
15:45-16:30	Ethics requirements under ERC grants
16:30-17:15	Third parties
17:15-17:30	Conclusions of the event
17:30-19:00	Networking cocktail

DAY 2 – 26 April 2024

08:30 – 09:00	Welcome coffee & networking
09:00 – 10:15	Granting and Amendment
10:15 - 11:30	Personnel Costs: Time-Recording
11:30 - 11:45	Coffee Break
11:45-13:00	Personnel Costs: Calculation
13:00-14:00	Lunch
14:00 - 15:15	Financial Reporting – Process, common errors & best practice
15:15 - 15:30	Coffee break
15:30-16:30	Other Direct Costs: Travel, Equipment, Other goods and services
16:30-17:30	Audit – Process, common errors & best practice

